



RESOLUTION NO. 25-18

RESOLUTION AUTHORIZING HARRIS COUNTY HOUSING AUTHORITY'S EXECUTIVE DIRECTOR TO NEGOTIATE AND ENTER INTO A TAG-ON ADDENDUM TO HARRIS COUNTY DEPARTMENT OF EDUCATION CONTRACT WITH DOCUMATION, INC. FOR THE PROVISION OF MULTIFUNCTION IMAGING DEVICES AND OFFICE SUPPLIES THROUGH ITS CHOICE PARTNERS COOPERATIVE

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Local Government Code and Chapter 271, subchapter F of the Texas Local Government Code, the Housing Authority and Harris County entered into an Interlocal Contract ("ILA") on November 21, 2014, permitting HCHA to "piggyback" onto or utilize the Harris County Department of Education's ("HCDE") programs, services, contracts or purchase orders within the various HCDE Divisions for the purpose of purchasing goods and/or services as contained in the ILA;

The ILA is an evergreen Contract and is still in effect between Harris County and HCHA;

HCDE, through its Choice Partners Cooperative ("Choice Partners"), awarded an Office Supplies and Related Items Contract to PopSmart Technologies LLC on February 24, 2023, under RFP #23/017KN-05 ("Contract 23/017KN-05"). The initial term was for one year with up to four (4) additional years if mutually agreed upon between the parties. The parties exercised the first and second renewal options. The current contract term is February 23, 2025, through February 22, 2026;

On or about November 13, 2024, HCHA entered into a Tag-On Addendum to HCDE's Contract 23/017KN-05 with PopSmart Technologies, LLC to provide multifunctional copiers and maintenance services for HCHA;

On February 11, 2025, PopSmart Technologies, LLC entered into a Consent Assignment of Contract and Assignment and Amendment of Contract with HCDE wherein PopSmart Technologies, LLC assigned all of its rights, title, and interest and delegated all of its obligations, responsibilities, and duties in and to Contract 23/017KN-05 to DOCUMation;

HCHA, as a governmental entity, has determined that Contract 23/017KN-05 for office supplies and related items assigned to DOCUMation is an acceptable contract upon which the Housing Authority and DOCUMation may establish a piggyback contract as contemplated in the U.S. Department of Agriculture Memorandum SP 35-2012;

HCHA desires to engage DOCUMation to provide multifunctional copiers and maintenance services;

DOCUMation agrees to extend the terms, conditions, and pricing of Contract 23/017KN-05 to HCHA, subject to the terms and conditions of the Tag-On Addendum.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Harris County Housing Authority authorizes its Executive Director to negotiate and execute a ten (10) month Tag-On Addendum with DOCUmentation, Inc., in substantial conformity with the terms and conditions as contained in the draft Tag-On Addendum attached hereto.

PASSED, by the Board of Commissioners this 16th day of April 2025.

Chair: 
Gerald Womack

Secretary: 
Melissa Quijano