



Society
for Creative
Anachronism



Release Forms Handbook

April 2022

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This handbook is an official corporate publication of the Society for Creative Anachronism, Inc., a nonprofit organization dedicated to researching and recreating the customs, combat and courtesy of the Middle Ages and the Renaissance.

Copies of this document can be ordered from SCA Marketplace, PO Box 66347, Scotts Valley, CA 95067.

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Table of Contents

I.	Introduction	4
II.	What is a Release Form	4
III.	Using/Collecting Release Forms	4
IV.	Release Form Formats.	5
V.	Using Email to Execute Release Forms	5
VI.	Archiving	6
VII.	The Release Forms and When to Use Them	7
	A. Creative Works	7
	B. Model Release	8
	C. Photographer Release	11
	D. Personal Information Release	11
	E. Software Development and Technical Projects	12

RELEASE FORMS:

Model Release Form (Print)	14
Combined Model Release Form (Electronic and Print).	15
Creative Works Release Form	16
Photographer Release Form	17
Photographer/Videographer Release Form	18
Personal Data Release Form	19
Technology Contributor License Form	20

Important note: Much of this handbook refers to “publishing” information, articles, artwork, photographs, etc. In most cases (unless otherwise noted), “publishing” refers to both paper publications such as newsletters, AND electronic publications such as websites and social media posts. The major difference is that paper publications cannot remove something once it is printed and distributed. As a caution for web and social media posts may allow the information to be removed after it is uploaded, there is still a chance it has already been seen, shared, downloaded, or is otherwise beyond the ability to fully remove what was posted. Exercise caution. Using release forms is a critical protection for the SCA and SCA Officers.

I. Introduction

The SCA has many contributors for our publications and online presence. It is essential that we respect the rights those contributors have for their creative works, images, and personal information.

Release forms are the tool we use to obtain and document permissions to “publish” creative works, images, and personal information. The use of release forms protects the SCA organization and the legally protected rights of our contributors, members and participants.

II. What is a Release Form?

For our purposes, a release form is a written, document signed by a person to permit the use of:

- Their personal information
- Their image
- Photographs they have taken
- Articles they have written
- Artwork they have created

The important part of a release form is the “indemnify and hold harmless” clauses. The details of the relevant laws are complicated and vary widely between US States and countries across the globe. These clauses do have different interpretations, but the consistent element is that the release forms protect the Society from “damages or loss” claimed by others because their work, image or information was published. Thus, the release forms and the language for electronically submitted releases **MUST** be used as set forth in this handbook and not be modified in any way.

Release forms **MUST** be secured prior to “publishing” the work, image or information. It is not acceptable to “publish” something with the intent of securing the release later, or to “publish” on the word of contributor or individual. The permission **MUST BE IN WRITING**. (Please see Section IV concerning the acceptable methods for securing a release form.)

III. Using/Collecting Release Forms

1. You may take blank release forms to SCA events, practices, etc.
2. You may post them on websites, or otherwise make them available to participants.

3. You may not require individuals to sign a release.
4. You may not use a roster format for the releases. You must use an individual release form for each person.

IV. Release Form Formats

Initially, only written, paper, release forms with an original signature were accepted. As technology and the scope of use has evolved, there are now a range of options on how release forms can be provided.

1. A completed release form may be signed on paper and delivered to the relevant officer by hand, postal service, or other means which result in the delivery of the completed, signed original document.
2. A completed release form may be signed on paper and then scanned or clearly photographed and then delivered to the relevant officer by email or other means.
3. A completed release form may be electronically signed using a tool which supports certificate-based electronic signatures, such as Adobe Acrobat, and delivered to the relevant officer by email or other means.
4. A completed release form may be delivered to the relevant officer in an email from the signer using the appropriate Release forms as a guide to provide all of the information, including the relevant legal language.

V. Using Email to Execute Release Forms

1. Guidance on Signatures
In addition to the traditional signature options, officers may now also accept an email sent directly from the individual's email account containing a completed release form along with a statement of acceptance such as "I agree to this form" in place of a traditional signature. Please remember that the content of the release form cannot be modified in any way.
2. Guidance on Formatting
In addition to the traditional PDF or printed forms, releases may also be exchanged in other formats as long as their content includes the same, necessary legal language from the standard documents. This means that release forms may be sent as plain-text emails messages.
3. Examples of the Email-Based Release Process
 - a. Plain-text Email Workflow Example:
 - An officer emails an individual a plain-text version of the model release form along with a message, "I took this picture of you at last week's event. May I have your permission to publish it on our website? You don't have to agree, but if you are comfortable with this, please insert your information in place of the capitalized indicators. Then email it back to me saying you agree to the terms of the release."
 - The individual either declines or fills in the appropriate information and sends it back with a statement of agreement.

- The officer reviews the release to ensure it is complete and archives it with the other release forms.
- b. Web Forms and Email Workflow Example:
- An officer emails an individual a link to a web-based release form along with a message, “I took this picture of you at last week’s event. May I have your permission to publish it on our website? You don’t have to agree, but if you are comfortable with this, please fill in the web form. Then forward the email it generates back to me to confirm that you agree to the terms of the release.”
 - The individual either declines or clicks the link to access a web form established for their kingdom.
 - The web form guides the individual through filling in the blank fields with the necessary information, validates it, and when the form is submitted, emails them a copy of their entry and stores a copy of the values in a database or spreadsheet.
 - The individual receives the email generated by the form and forwards it to the relevant officer along with the statement, “I agree to the attached form.”
 - The officer reviews the release to ensure it is complete and updates the database or spreadsheet to record the date they received the email.

VI. Archiving

Officers may store completed forms electronically or on paper or both. The important factor is that the officer must be able to supply a printed copy of the form, promptly upon request. Thus, the archiving of release forms must be done with a reliable file system.

Examples:

- Officers may scan forms they receive as paper copies and combine them with forms they receive electronically. They can all be stored in a password-protected cloud-based file service associated with the Office.
- Officers may print out forms which they receive electronically and combine them with the paper release forms submitted. They can all be stored in a series of file folders and sorted by type and name of the individual.
- Officers can also maintain two filing systems; one for paper copies and an electronic file for electronically submitted forms. Use of a spreadsheet as the key to the location of a release would be very helpful.

Please note:

- Officers are responsible for turning over copies of all completed release forms to their successor.

- The password and access information for electronic storage should be shared with a deputy or supervisory officer so files could be accessed in case of an emergency.

VII. The Release Forms and When to Use Them.

Release forms fall into three general categories:

1. Copyright – original writings, artistic creations including photographs – Use the Creative Works Release form or Photographer Release form.
2. Likeness – a person's image (such as in a drawing, video or photograph) – Use the Model Release form.
3. Privacy – information which identifies a person or allows them to be contacted – Use the Personal Information Release form.

A. Creative Works Release

Creative works are generally created by an artist or an author. Protected creative works must not be published without the signed consent of their creator.

1. Protected creative works include:
 - a. Original writing such as articles, poems, stories and songs.
 - b. Artwork such as sculpture, drawings, paintings, calligraphy.
 - c. Original designs in crafts such as embroidery, carving, painting, etc.

Officers may publish material created by themselves and other officers as a part of routine Society Operations without the need for a Creative Work Release form. Examples are:

- Officer announcements and reports
- Event notices and reports
- SCA Policies
- Meeting minutes
- Captions for photographs
- Official SCA documents, reports and announcements.

Note: In the disclaimer for SCA handbooks it says, "Members of the Society for Creative Anachronism, Inc., may photocopy this work in whole or in part for SCA use provided that copyright credit is given, and no changes are made to the text."

The following are not considered to be protected creative works:

- Material for which the copyright has expired or been relinquished.
- Material created prior to 1700, which was never covered by copyright law.

Note: Exercise caution. The famous painting of English King Henry VIII is not copyrighted, but the photograph of the painting from a book DOES require a release form from the author and photographer. For this sort of release form, start by contacting the publisher.

Officers may use works which are freely licensed to the public under an open license such as Creative Commons. (For example, many images on sources like Wikipedia are covered by such licenses.) Officers must adhere to the attribution requirements which may be associated with those licenses, and the name of the original creator should be included. Providing attribution for artists and source of material that is not covered by copyright is not legally required, but it is a good practice to recognize the works of your contributors.

B. Model Release

Photographs, artwork, and videos generally require a model release. Images of people, or people featured in a video must not be published without the consent of those pictured if they are “Portrait Style” or focus on a few individuals. This is especially true if the image was collected in a private setting.

In the print medium such as a newsletter, any image which shows a person who is identifiable requires a model release form.

Electronic publishing of images:

Portrait Style Images

A portrait-style image is perhaps easiest to define by its usage. The two images below are from the same picture.

- The image on the left would not require a model release form:
- The image was taken in a public area of an event and its caption defines it as “news”.
- The image on the right would require a model release form: The image has been cropped to appear like a portrait, and it has a caption that only identifies the person and her position/office (in other words, it isn’t “news”). This image is also the one likeliest to remain on the website for either a reign or a term of office. (Note: A photograph can have multiple people such as Their Majesties, Their Excellencies, etc. and still be a “portrait-style” image.)



A lull in the day is enjoyed by
Baronesses Suephlay and
Shirleyknott.



Baroness Suephlay
Chatelaine
chatelaine at anybarony.org

1. Criteria for Still Image Model Releases for electronic publishing

Still images are photographs or artwork, not video recordings.

a. Either of these conditions warrant the use of a model release for a still image:

- i. An image is considered to be “Portrait Style” if it features one person or a small group of people and is used in a way in which their identity is unmistakable.

OR

- ii. The image is recorded in a private setting such as someone’s home, or a private space within an event such as a personal or household encampment.

b. When both of these criteria are met, a model release is not required:

- i. The image features a large number of people or used in the context which presents as “news” such as an activity in the public area of an event.

AND

- ii. The image is recorded in a public setting when there is no expectation of privacy, including in open areas of any SCA event such as court, martial contests, competitions, or merchant’s row.

c. Examples

Model releases are required to publish a close-up photograph of Their Majesties in the Kingdom newsletter or on the Kingdom website, even if it was taken at a public event. Please note that some Kingdoms request or require that their royalty sign model release forms for images from their reign.

A model release is required to publish a photograph of the Armored Combat Champion on the “Roll of Champion’s” Section of the newsletter or website, because the photograph emphasizes the identity of the “model” and is thus considered a Portrait Style image.

Model releases are required to publish a photograph from the Kingdom Choir rehearsal in someone's home, even if there is a large group of people and no individual is the focus of the image. The release is required because the photograph was taken in a private setting.

A model release is required to publish an image of an oil portrait painted of the local seneschal to be included in the newsletter or website's regnum of officers. It is considered a Portrait Style image and requires a model release.

A model release is not required for a photo from a recent event showing Their Majesties presenting an award in court. It was taken in a public setting and the focus is on the activity taking place.

Model releases are not required to publish a pencil sketch or photograph of two armies clashing on the battlefield at Pennsic, because it depicts a public setting and is not a Portrait Style Image.

2. Criteria for Model Releases for Moving images (Video)

a. Either of these considerations are enough to require a model release form:

- i. A person is a featured participant in a video if they are a primary performer or presenter. There can be more than one performer or presenter.

OR

- ii. An image is recorded in a private setting such as someone's home or in a private space at an event such as a personal or household encampment.

b. Model releases are not required if both of these criteria are met

- i. The image is recorded in a public setting where there is no expectation of privacy, including open areas of a SCA event such as court, martial contests, competitions, classes or merchant's row.

AND

- ii. A person is not a featured participant if they appear briefly, do not have a significant role, or are only visible in the background.

c. Examples:

- A model release is required to publish a video interview with a craftsman at their A&S display describing how they learned and refined their skills, because the interview focuses on them as an individual and they are the featured presenter.
- Model releases are required for a video of the final round of a martial competition because the two participants are the featured performers and the primary subjects of the video.

- A model release is not required for a video clip that pans across the list field during a martial tournament, because it was taken in a public setting and the focus is on the activity rather than any of the specific participants.

3. Other Considerations:

Photographers, videographers, and Society Officers should be aware that some people might not like to be photographed or recorded (or not want their image in a newsletter, on a website or used in social media), even if permissible by modern law and Society Policy without a release form.

Please be courteous about taking and publishing photographs or video and avoid doing so without the knowledge or consent of the people involved.

When finalizing the photograph by cropping or the video by editing, be mindful of how people in the background present themselves. Please refrain from publishing any photograph or video which could lead to ridicule or embarrassment.

If a person appearing in a photograph, video or other image requests the removal of the image, it should be removed from the websites and other electronic publications under the Society's control, even if there is a completed model release form on file.

C. Photographer Release form

Photographs and Videos are Creative Works and require a release form from the photographer or videographer for use of their work before publishing.

Any of the following forms can be used for photograph and video release forms:

- Creative Work Copyright Assignment/Grant of Use release form,
- OR
- Photographer Release Form

Photographers and videographers generally understand that cropping, color adjustment or other processing may occur during the layout and design process for publication. If you are significantly editing a photograph or video, please review your modifications with the creator and obtain their approval before publishing.

If a photographer or videographer or other artists requests the removal of their work, the work should be removed from the websites and other electronic publications under the Society's control, even if there is a completed release form on file.

D. Personal Information Release form

Personal information must not be published without consent of the individual.

1. Personal Information includes:

- Modern Name

- Home or work physical or mailing address
 - Phone numbers
 - Personal email addresses
 - Links to personal social media profiles
2. The following are not considered personal information:
- SCA names
 - Society managed or official email addresses such as seneschal@sca.org

Examples:

- Consent is not required to list an officer on a website in the form of “Seneschal: Lord Robert of Northwickshire <seneschal@branch.domain.org>”.
- You must obtain consent before including someone’s modern name or personal contact details in a public listing of officers or event attendees.
- Consent is not required to store personal information in a password protected data system or roster accessible only to branch officers, because that is not publishing the information.

Providing consent to publish personal information may be provided by:

- a. A written statement from the person to the relevant officer which describes which information may be published is adequate.
- b. A Personal Data Publication Release Form can be completed and submitted to the relevant officer.

Consideration: If a person later revokes the consent to publish personal information, that information should be removed from websites and other electronic publications under the Society’s control as quickly as possible.

E. Software Development and Technical Projects

Custom software and digital assets developed for use by the SCA are considered a type of creative work and thus subject to copyright law. There are different constraints than the types of creative works detailed above. For example, custom software may be relied on even if it is not published and it is usually a team effort with contributions made by multiple people over an extended period of time.

Some common types of custom technology which may be created for use by the SCA include:

- Web templates or themes for content management systems such as WordPress.
- Event calendar applications for event registration systems.

- Online databases for the Order of Precedence or heraldry.

Handling Technology Licenses: If officers or other volunteers create custom technology by use by the SCA, it is important that written consent be in place for its ongoing use.

This consent can take several possible forms:

- A copyright assignment, in which the developer signs all rights over the software to the SCA.
- A license agreement that grants the SCA an irrevocable license to use and maintain the software.

Placing the custom software under an Open-Source license agreement is another acceptable way of ensuring that the SCA has rights to use the software. There are many Open-Source licenses – a simple one such as the MIT license is generally appropriate for SCA-related projects.

**When in doubt, do not publish any image
or contribution (art, article, etc.)
without a signed release form from the appropriate
people. If in doubt, ASK!**

**Always err
on the side of
CAUTION!**



Model Release Form

I, (legal name) _____, being known within the Society for Creative Anachronism (SCA) as (name) _____, do hereby grant permission to the SCA for the photograph of me taken by _____ to be used as follows (check all that apply, complete blanks and necessary):

Option #1 – RELEASE FOR ALL PHOTOGRAPHS

- ☐ The SCA may publish any photograph taken of me in any SCA publication, including print, web and electronic. I reserve the right to ask that any specific picture on the web or in electronic media to be removed. (PLEASE STOP: If you checked Option #1, do not check any of the Options below.)

OTHER OPTIONS – GRANT OF USE

The SCA may (check all that apply):

- ☐ Publish my photograph once in an issue of _____;
- ☐ Publish my photograph no more than _____ times in the above publication;
- ☐ Publish my photograph with the article entitled _____;
- ☐ Publish my photograph in any re-print of the above publication including electronic form;
- ☐ Publish my photograph on an SCA website for _____;
- ☐ Publish my photograph with any article or as a stand-alone picture in any SCA publication including print, web and electronic.

I reserve the right to later request the removal of specific images of me from websites and other electronic media controlled by the Society for Creative Anachronism.

I affirm and agree:

1. That this agreement shall be binding upon me and my heirs, legal representatives, and assigns.
2. That I am over the age of majority and at least eighteen years of age and legally able to sign this release on my own behalf. I am not, the name and signature of my legal guardian appear below as authorization for this use
3. To indemnify and hold harmless the SCA in the event any claim is brought against the SCA by any person claiming that this release is not valid and enforceable or that I did not have lawful authority to grant the above permission and rights to the SCA.

I have read the above release prior to its execution and fully understand the contents and consequences thereof.

SIGNATURE	DATE
SCA NAME OR PREFERRED USE NAME	
EMAIL ADDRESS or PHONE NUMBER	
MAILING ADDRESS	
**LEGAL GUARDIAN NAME (Please print)	
**LEGAL GUARDIAN SIGNATURE	DATE

** If I am executing this Release as a Parent or Guardian I consent to the use of my child's image or photograph as set out above, and I agree that if despite the Release, my child makes a claim against the SCA, I will hold harmless and indemnify the SCA for any damages it may incur as a result of such claims.



Combined Model Release Form

By completing this agreement, I grant permission to the SCA to publish and use my likeness in the form of photographs, videos, recordings, or artworks (hereinafter "images").

I agree that unless I have specified otherwise below, the SCA may publish any images of me taken at SCA-related events, engaging in SCA related activities or provided by me to the SCA.

This grant of permission applies only to the following images:

I agree that unless I have specified otherwise below, the SCA may publish these images of me in any SCA publication, display, or media channel including print web and electronic.

This grant of permission applies only to the following websites, media channels, or electronic and print publications (including re-prints, compilations, and archives thereof):

I reserve the right to later request the removal of specific images of me from websites and other electronic media controlled by the Society for Creative Anachronism.

I AFFIRM AND AGREE:

1. To indemnify and hold harmless the SCA in the event any claim is brought against the SCA by any person claiming that this release is not valid and enforceable or that I did not have lawful authority to grant the above permission and rights to the SCA.
2. That this agreement shall be binding upon me and my heirs, legal representatives, and assigns.
3. That I am over the age of majority and at least eighteen years of age and legally able to sign this release on my own behalf, or behalf of the child named below of whom I am the parent or legal guardian.

I have read the above release prior to its execution and fully understand the contents and consequences thereof.

SIGNATURE	DATE
SCA NAME OR PREFERRED USE NAME	
EMAIL ADDRESS or PHONE NUMBER	
MAILING ADDRESS	
**LEGAL GUARDIAN NAME (Please print)	
**LEGAL GUARDIAN SIGNATURE	DATE

** If I am executing this Release as a Parent or Guardian I consent to the use of my child's image or photograph as set out above, and I agree that if despite the Release, my child makes a claim against the SCA, I will hold harmless and indemnify the SCA for any damages it may incur as a result of such claims.

PM 20220424



Creative Work Assignment/ Grant of Use Form

I, (legal name) _____, being known within the Society for Creative Anachronism (SCA) as (name) _____, do hereby agree to the following with respect to my (check appropriate item(s): BOX article BOX story BOX script BOX poem BOX song BOX artwork BOX map (hereinafter "the Work(s)") entitled _____

as follows (check all that apply, complete blanks and necessary):

Option #1 – FULL ASSIGNMENT OF COPYRIGHT

- ☐ I hereby transfer and assign to the SCA my entire right and interest to the Work identified above. The SCA shall own the Work and shall have sole right to determine all future uses of the Work.
(PLEASE STOP: If you checked Option #1, do not check any of the Options below.)

OTHER OPTIONS – GRANT OF USE

The SCA may (check all that apply):

- ☐ Publish the Work once in an issue of _____;
☐ Publish the Work no more than _____ times in the above publication;
☐ Publish the Work electronically;
☐ Perform (if my Work is a performance) the Work at an Event called _____;
☐ Publish the Work on an SCA website for _____;
☐ Publish the Work in any SCA publication, including print, web and electronic.

I ☐ agree ☐ do not agree (check one box) that my work (if it is an article) may, for reasons of space availability or editorial concerns, be edited or abridged by the Publishing Chronicler/Editor/Webminister, unless specifically requested otherwise below. If I agree to my Work being edited, I understand that such editing or abridgement will be done with reasonable care to maintain the context and content integrity of the Work.

I represent and warrant that I am the sole creator of this Work, and I agree to indemnify and hold harmless the SCA in the event any claim is brought against the SCA by any person claiming that they have any right, title or interest in the Works superior to mine or that I did not have lawful authority to grant the above permission and rights to the SCA.

Please send me a copy of the newsletter(s) in which my work is used. (It is understood that my address will be included on the article only if I request this item.)

SIGNATURE	DATE
SCA NAME OR PREFERRED USE NAME	
EMAIL ADDRESS or PHONE NUMBER	
MAILING ADDRESS	
**LEGAL GUARDIAN NAME (Please print)	
**LEGAL GUARDIAN SIGNATURE	DATE

** If I am executing this Release as a Parent or Guardian I consent to the use of my child's image or photograph as set out above, and I agree that if despite the Release, my child makes a claim against the SCA, I will hold harmless and indemnify the SCA for any damages it may incur as a result of such claims.



Photograph Grant of Use Form

I, (legal name) _____, being known within the Society for Creative Anachronism (SCA) as (name) _____, do hereby agree to the following with respect to my photograph(s) (hereinafter "the Photograph") entitled _____, as follows:

GRANT OF USE

The SCA may (check all that apply):

- ☐ Publish the Photograph once in an issue of _____;
- ☐ Publish the Photograph no more than _____ times in the above publication;
- ☐ Publish the Photograph along with the article entitled _____;
- ☐ Publish the Photograph with any article or as a stand-alone picture in any SCA publication;
- ☐ Publish the Photograph on any SCA website for _____;
- ☐ Publish the Photograph on any SCA web site or similar media.

PERPETUAL GRANTS OF USE

☐ I agree that the Photograph(s) identified above, as well as any photos I submit to the SCA at any time in the future, may be used for any of the Grants of Use set out above, whether I have checked them or not.

I agree, represent and warrant that:

1. I am the owner of the Photograph
2. That all of the grants of use I have given above include the right of the SA to publish my photograph in any re-print of a publication including electronic media.

I agree to indemnify and hold harmless the SCA in the event any claim is brought against the SCA by any person claiming that they have any right, title or interest in the Photograph superior to mine or that I did not have lawful authority to grant the above permission and rights to the SCA.

SIGNATURE	DATE
SCA NAME OR PREFERRED USE NAME	
EMAIL ADDRESS or PHONE NUMBER	
MAILING ADDRESS	
**LEGAL GUARDIAN NAME (Please print)	
**LEGAL GUARDIAN SIGNATURE	DATE

** If I am executing this Release as a Parent or Guardian I consent to the use of my child's image or photograph as set out above, and I agree that if despite the Release, my child makes a claim against the SCA, I will hold harmless and indemnify the SCA for any damages it may incur as a result of such claims.

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**Society
for Creative
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Photographer/Videographer Release Form

I, (legal name) _____, being known within the Society for Creative Anachronism as (name) _____ do hereby grant permission to the SCA to use my photographs and/or videos as follows:

OPTION #1 – RELEASE FOR ALL PHOTOGRAPHS AND VIDEOS

- ☐ The SCA may publish any photograph or video that I have made available to it in its publications, including print, web and others. I reserve the right to ask that any specific photograph or video on the web or in electronic media be removed.

Please stop: If you have checked Option #1, do not check any of the options below.

OTHER OPTIONS – GRANT OF USE

With regard to my photograph or video entitled _____: the SCA may:

- ☐ Publish the photograph or video in any SCA publication, including print, web, and other media.
☐ Publish my photograph or video on the SCA website for _____.
☐ Publish the photograph or video once in an issue of (publication name) _____.
☐ Publish my photograph or video no more than _____ times in (name of publication) _____.
☐ Publish the photograph or video with the article entitled _____.
☐ Other _____.

I AGREE, REPRESENT AND WARRANT THAT:

- I am the owner/creator of the photograph or videos specified above.
- All of the grants of use I have given above include the right of the SCA to publish my photograph or video in any re-print of those publications including electronic media.
- I agree to indemnify and hold harmless the SCA in the event any claim is brought against the SCA by any person claiming that they have any right, title or interest in the photograph superior to mine or that I did not have lawful authority to grant the above permission and rights to the SCA.

SIGNATURE	DATE
SCA NAME OR PREFERRED USE NAME	
EMAIL ADDRESS or PHONE NUMBER	
MAILING ADDRESS	
**LEGAL GUARDIAN NAME (Please print)	
**LEGAL GUARDIAN SIGNATURE	DATE

** If I am executing this Release as a Parent or Guardian I consent to the use of my child's image or photograph as set out above, and I agree that if despite the Release, my child makes a claim against the SCA, I will hold harmless and indemnify the SCA for any damages it may incur as a result of such claims.

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**Society
for Creative
Anachronism**

Personal Data Publication Release Form

I, (modern name) _____, being known within the
Society for Creative Anachronism as (society name) _____ do hereby
grant the SCA permission to publish the following elements of my personal information:

- ☐ Modern Name: _____
- ☐ Address: _____
- ☐ Phone Number: _____
- ☐ E-mail Address: _____
- ☐ Online Profile or Web Links: _____
- ☐ Other: _____

This information is to be used as follows:

- ☐ Publication in the web site of (branch or group) _____
- ☐ Publication in the newsletter of (branch or group) _____
- ☐ Publication in web sites and/or newsletters in conjunction with advertisement of (event name)
_____ to be held on (date/year)
_____.
- ☐ Other: _____

I recognize that even if my authorization is limited, or is withdrawn in the future, once my personal information is published, it may be copied, archived, or redistributed by others beyond the SCA's control.

I voluntarily accept all risks associated with this publication, and agree to hold the Society for Creative Anachronism, its branches and officers, harmless of any liability or damage that might result from a misuse of this personal information.

SIGNATURE	DATE
SCA NAME OR PREFERRED USE NAME	
EMAIL ADDRESS or PHONE NUMBER	
MAILING ADDRESS	

PM 20220424



Technology Contributor License Release Form

I, (legal name) _____, being known within the Society for Creative Anachronism as (name) _____, do hereby agree to the following with respect to my contributions to software or technical project(s) for or associated with the SCA, including all source code, design, configuration, documentation, or other material I create or provide, both before and after executing this document (hereinafter "the Work(s)");

SCOPE – Choose only one

☐ This grant applies to all software or technical project(s) which I contribute to, for or within the SCA.

☐ This grant is restricted to the following project(s): _____

LICENSE – Choose only one

☐ I hereby transfer and assign to the SCA my entire right, title and interest to the Works identified above. The SCA shall own the Works and have sole right to determine all uses of the Works.

☐ I hereby license all material I contribute to the Works under the terms of the open source software license that has been selected for each project, or if no such license has been selected, under the terms of the MIT License.

ADDITIONAL TERMS

The terms below apply regardless of which of the options above have been selected:

AS used herein, "the SCA" shall be interpreted to mean the Society for Creative Anachronism, Inc., as well as its international affiliates and any successors and assigns.

I represent and warrant that I am the sole creator of any material I contribute to the Works, and I agree to indemnify and hold harmless the SCA in the event any claim is brought against the SCA by any person claiming that they have any right, title or interest in the Works superior to mine or that I did not have lawful authority to grant the above permission and rights to the SCA.

The contributions are provided "as is" and I disclaim all warranties with regard to the Works including all implied warranties of merchantability and fitness. In no event shall I be liable for any special, direct, indirect, or consequential damages or any damages whatsoever resulting from loss of use, data or profits, whether in an action of contract, negligence or other tortious action, arising out of or in connection with the use or performance of this contribution.

I have read the above release prior to its execution and fully understand the contents and consequences thereof.

SIGNATURE	DATE
SCA NAME OR PREFERRED USE NAME	
EMAIL ADDRESS or PHONE NUMBER	
MAILING ADDRESS	