



The Dixie State College Library
at the Jeffrey R. Holland Centennial Commons

Washington County Utah Regional Repository

The Washington County Utah Regional Repository is located with the Special Collections / Archives, Val A. Browning Library, and Dixie State College of Utah is a member of the Utah State Historical Records Advisory Board.

**Utah State Historical Records Advisory Board
Salt Lake City, Utah**

The mission of the Utah State Historical Records Advisory Board (USHRAB) has been to assist public and private nonprofit organizations throughout the state in the acquisition, preservation, and use of records of enduring value. Over the past several years the USHRAB has actively worked to establish a regional repository program to assist with these responsibilities. Currently there are eleven officially recognized regional repositories throughout the state. The regional repositories are authorized to collect, process, preserve and make available historical records for research and study by the public. Working together with institutions throughout the state, the USHRAB is committed to preserving Utah's historical records for future generations.
(<http://www.archives.state.ut.us/USHRAB/index.html>)

Primary historical records that may be included in the repository

Personal and family papers and records, including correspondence, diaries and journals, financial records, family histories and genealogies, oral histories, reminiscences and autobiographies, photographs, home movies (both motion pictures and videotapes) and other family recordings, and other original documents.

Records of businesses and non-profit organizations, including retail, wholesale, mining, and manufacturing companies; farms, ranches, co-ops, and stockman's associations; churches and private schools; social, fraternal, and service organizations; and hunting and fishing associations, golf and bowling leagues, and other recreational groups. These types of records consist of correspondence; minutes of meetings; tax returns, journals, ledgers, account books, and other financial records; advertising literature, newsletters, and other publications; photographs; motion pictures, videotapes and audiotapes; and other original documents.

Government records or microfilm copies of those records, including records of counties, cities and towns, school districts, special improvements districts and other units of local government. In some cases, the records of state and federal agencies, or of associations of government, may be included. These records consist of correspondence, minutes of meetings, cemetery records, financial records, and other records that provide information about the life of the community. (<http://archives.utah.gov/USHRAB/RepositoryProgram.htm>)

Access

The repository should be able to provide public access to the records and be open to the public on a regular basis. The facility should meet required building codes for public use. The facility should be able to accommodate the needs of patrons and provide security for the records. Patrons should have access to microfilm readers, printers, and copiers. Internet access is desirable. (<http://archives.utah.gov/USHRAB/RepositoryProgram.htm>)